



**Australian Law Librarians' Association
(SA Division)**

Annual General Meeting

2013 AGM MINUTES

Friday 6th December 2013 at 12pm

**Johnson Winter & Slattery Lawyers
Level 9, 211 Victoria Square
Adelaide**

Present

2013 Committee Present: Cathy Witt (Secretary), Di Papadelos (Publisher's Liaison), Jenni Jeremy, Lucy Brown (President).

2013 Committee absent: Heidi Savilla, Jane Bishop, Joeline Cook (Bulletin Editor), Kristy Cromack, Lisa Capps, Louise Langridge (Treasurer).

Members

1. Andrew Rogers (Alumni)
2. Di Papadelos
3. Di Thompson
4. Cathy Witt (Minutes)
5. Georgia Livissianos
6. Heather Carine
7. Heather Filmer
8. Hermin Punitham
9. Jenni Jeremy
10. Jo-Anne Thompson
11. Lucy Brown (Chair)
12. Lynne Barrington
13. Michelle Smith
14. Peter Jakobs
15. Vicki Richardson

Attendance List circulated for signatures of attendees.

Lucy Brown ALLA (SA Division) President opened the meeting and thanked members, the Committee and the Publishers for everyone's continued support for 2013. She especially thanked Peter Swanson from Thomson Reuters for generously sponsoring the luncheon today including all food and all drinks.

1. Apologies & Proxies

1. Helen Culshaw
2. Irene Hawes (Alumni)
3. Joeline Cook
4. Louise Langridge
5. Margaret Thomas (Alumni)
6. Pam Good
7. Paula Everett
8. Ros Emms
9. Roz Davidson
10. Sue Coates
11. Sue McArthur

2. Confirmation of minutes of previous AGM 2012

It was noted, the 2012 AGM Minutes did not list Di Thompson but that she was present at the AGM.

The 2013 minutes notation acknowledges the 2012 AGM minutes were passed with the addition of Di Thompson to the list of attendees.

All other details correct for Minutes for AGM dated 4th December 2012.

Accepted by Di Thompson
Seconded by Heather Carine

3. Reports

3.1 President – Tabled

The past year has brought a lot of change and has been a tough year for many of our colleagues. The structure of ALLA has changed with the national body changing from ALLA Inc to ALLA Ltd. The process has certainly not been without teething problems. The National Board are apologetic about this. Unfortunately many of the issues have been beyond their control, with restrictions on what information could be shared due to confidentiality and legal issues.

Memberships are now processed nationally and our state committee is still working its way through the changes. There will likely be a need to update our Rules and By-Laws to reflect the changes in duty for positions such as the treasurer and membership secretary. We are in the process of receiving pro-bono legal advice regarding these amendments to ensure we meet all of our legislative requirements.

The bursary was not awarded this year as no applications were received. The committee hopes to be able to put the money towards day registrations for next year's conference in Adelaide.

Accepted by Di Thompson
Seconded by Heather Carine

3.2 Treasurer – Tabled

The statement of Receipts and Payments for 2012/2013 are attached and are to be followed as read: Balance at bank of \$9547.15 as at 31st October 2013, from a balance of \$8704.32 at the beginning of the period are reported as at 30th June 2013.

Accounts have been audited by Peter Hall and Associates, Chartered Accountants, and the Audit Certificate is tabled.

Accepted by Lucy Brown
Seconded by Lynne Barrington

3.3 ALLA (SA) Bulletin – Tabled

Thanks are given to various people who have contributed to the 4 Bulletins throughout 2013, and anything is gratefully received. All Bulletins are now uploaded onto the ALLA website.

Looking for help to join a sub-committee to work collaboratively on publishing the Bulletin next year as the position of Editor is now vacant for 2014. Please join Jenni Jeremy as co-editors to develop new initiatives to increase communication from the committee.

Accepted by Michelle Smith
Seconded by Vicki Richardson

3.4 Publishers Liaison – Tabled

Very little to report for the year on a state level due to the new ALLA Ltd model.

Issues locally included publishing standards of the Law Society Judgment Scheme, and the member's continued feedback being presented to Westlaw on improving its new platform.

Accepted by Michelle Smith
Seconded by Hermin Punitham

3.5 Subject Index to South Australian Legislation (SISAL) – Tabled

Accepted by Lucy Brown
Seconded by Cathy Witt

4. Installation / election of 2014 Executive Committee

Lucy advised that at the end of the AGM, she will be stepping down as President and invites members present if they would like to nominate.

All positions are declared vacant. All present committee members are renewing their commitment however the role bearer's positions remain vacant which will be determined at the 2014 planning meeting. An announcement of those roles will be posted.

We welcome 2 new names to the 2014 committee, Paula Everett & Sue Coates.

Cathy Witt acknowledged Lucy for her hard work during 2013 as the President and thanked her.

Names for 2014 committee members are:

1. Cathy Witt
2. Di Papadelos
3. Heidi Savilla
4. Jane Bishop
5. Jenni Jeremy
6. Joeline Cook
7. Louise Langridge
8. Lucy Brown
9. Paula Everett
10. Sue Coates

5. Any other business

With reference to recent emails from the National ALLA Board, looking for National sub-committee volunteers, please consider making a commitment.

6. Next AGM scheduled for early December 2014.

Meeting closed at 12:15pm.

Signed as a true and accurate record:

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Chaired by Lucy Brown

President