

Australian Law Librarians' Association Ltd (ALLA) ACN 158 242 696

Annual General Meeting

Thursday 11 September 2014

**Adelaide Convention Centre
North Terrace
Adelaide SA 5000**

4.15 pm

MINUTES

Item No.	Agenda Item	Speaker
1.	<p>Welcome</p> <p>Kirsty McPhee welcomed everyone to the meeting.</p> <p>Present:</p> <p>Holger Aman, Tracey Vitnell, Mary Greenfield, Jane Bishop, Frieda Evans, Hermin Punitham, Amanda Surrey, Joelle Cook, Louise Langridge, Karen Rowe-Nurse, David Sinfield, Cathy Witt, Lucy Brown, Josephine Murfey, Josephine McPherson, Athanasia Stylianou, Debbie Bennett, Robin Gardner, Kirsty Wilson, Glenda Frew, Amanda Saunders, Joanna Fear, Alison Jekimovics, Rebecca Dunbar, Trung Quach, Georgia Livissianos, Vicki Richardson, Richard Vankoningsveld, Heather Carine, Lisa Paul, Mawghan Elverd, Susan McArthur, Anne Paton, Anne Greenshields, Lisa Webb, Libby Gray, Lachlan De Haan, John Botherway, Petal Kinder, Michael Coats, David Bratchford, Lisa Lester, Kirsty McPhee.</p>	Kirsty McPhee
2.	<p>Apologies and Proxies</p> <p>No proxies.</p> <p>Apologies: James Butler; Susan Oag.</p>	Kirsty McPhee
3.	<p>President's Report</p> <p>The President's Report was tabled and is available on the ALLA website.</p> <p>The Reports and Minutes from last year's AGM were accepted by Anne Greenshields and seconded by Karen Rowe-Nurse.</p> <p>Kirsty McPhee delivered the Presidents report outlining the transitional process setting up the new model we now have in place with the LTD company. Kirsty thanked the ALLA divisions, directors of the Board, and the conference committee. While Queensland and Tasmania have opted not to sign MOU's with ALLA, many have become members of our other divisions and as a group we need to work on how best to deliver benefits to all members. To this end the Board has been working on developing and implementing strategies to improve communications with our members. The corporate structure and governance plan shared with members last year sets out the structure for the Vendor, Web and CPD committees managed by Directors of the Board, and the divisional presidents are now meeting more frequently for their input.</p>	Kirsty McPhee

	<p>Kirsty thanked David Furler for developing the website and launching our new ALLA online presence, David is stepping off the Board and Kirsty Wilson will take his place.</p> <p>Kirsty mentioned the conference Survey, and that the next conference will be held in Melbourne in 2016. We will be looking at running smaller events in the years we don't run the conference.</p> <p>Kirsty spoke about the successful QUT Law Librarian course, the ALLA Scholarship which was won by Joelle Cook and the importance of the Lynn Pollack Memorial Scholarship, won this year by Trung Quach which gives new librarians the chance to attend the conference.</p> <p>The announcements of our new life members and awarding of Certificates of Appreciation and several new categories will be made at dinner tonight. (Attachment - ALLA Awards 2014)</p> <p>The legal industry offers us unique challenges, and information management in the 21 century is growing at an exponential rate. The globalisation of the legal industry requires our skills.</p> <p>ALLA has come a long way in the last twelve months, Kirsty will be stepping down from the Board at the end of this meeting and thanked everyone for their support.</p>	
4.	<p>Financial Reports</p> <p>Lisa Lester discussed the deficit from last year's conference, which has affected our balance sheet this year. We now have a new Professional Management Company, NFPAS (Not for Profit Accounting Specialists) who are much more cost effective. The figures from his years conference have not yet been finalised.</p> <p>Lisa discussed our cash position and explained that we are in an acceptable position due to our current liabilities and assets. We were slow to disburse funds to the States as this was a new process but this year we are on track for December.</p> <p>A question from the floor was asked, what if the losses keep occurring? Lisa responded that we now have a set budget in place which we track against month by month, and this has been settled with NFPAS, and with their accounting services.</p> <p>Another question from the floor was whether we would have a deficit or profit next year? Lisa responded that according to our budget prediction we should be ahead.</p> <p>A question from the floor was that aside from the loss from last year's conference our deficit is still large and Lisa responded that we are investigating other sponsorship opportunities.</p> <p>Another question was whether there would be potential cuts to membership services, – Lisa outlined that the number of Board face to face meetings this year will be reviewed, as well as ongoing review of our Secretariat and professional services. Kirsty McPhee discussed the PAMS appointment and what went wrong there and the high cost. With regard to the Budget it looked like the conference would make a profit and we still aim to have a profit but we can't guarantee that yet. We will revise the budget after the conference.</p> <p>A question from the floor was how much the conference venue cost in 2013 and the costs of setting up the new association. Kirsty McPhee stated that we need to find a new model that is cheaper to run. Further questions were asked about the process of nominating divisions for Tasmanians, Queensland and overseas members, and the setting of fees and possible raising of fees. Kirsty McPhee confirmed that we would not be raising fees at this stage.</p> <p>The Financial reports were accepted by Mawghan Elverd and seconded by Holger Aman.</p>	Lisa Lester
5.	<p>Journal Report</p> <p>Lisa Lester tabled the Australia Law Librarian Reports on behalf of James Butler, the Journal Business Manager. Lisa reported that Thomason's will no longer support the Journal financially, and she also discussed the sum of money held by ASIC as unclaimed from when the Journal had two accounts, this is now being resolved.</p>	Lisa Lester

	<p>Currently we have 201 subscribers and a net income of \$106,000.</p> <p>The ALL Journal Report, Profit and Loss Statement and Balance Sheet Report's were tabled and accepted by Candy Martin, and seconded by Mary Greenfield.</p>	
6.	<p>Election of Directors</p> <p>President: Karen Rowe-Nurse (NSW) Vice President: Vacant Past President: Mary Greenfield (NSW) Secretary: Amanda Surrey (Vic) Treasurer: Lisa Lester (WA) <u>General Board Members:</u> Kirsty Wilson (Vic) Lianne Forster-Knight (Vic) Philip Mullen (NSW)</p> <p>Kirsty reported that we need a Vice President and asked the members to seriously consider nominating. Kirsty asked for nominations from the floor and no one responded. There were no objections to the election of directors as above.</p>	Kirsty McPhee
7.	<p>Introduction and remarks of special guests</p> <p>Kirsty called on our international delegates to say a few words, Jas Breslin from BIALL, Anne Paton from NZLLA and Petal Kinder on behalf of the International Law Librarians Association all spoke on behalf of their associations. Kirsty mentioned that the current president of the International Law Librarians Association and the American Law Librarians Association both sent their apologies.</p>	Kirsty McPhee
8.	<p>General Business</p> <p>Kirsty raised the topic of a national advocacy committee and asked people interested in contributing to speak to Joelle Cook.</p> <p>Kirsty introduced the incoming President Karen Rowe-Nurse who spoke about the challenges ahead and received a warm welcome, and support from the floor.</p>	Kirsty McPhee
9.	<p>Meeting close</p> <p>5.26 PM</p>	

DATED

27.01.2015

President



Print Name

Kirsty McPhee

ALLA Awards 2014

In 2014, ALLA recognises the excellence and achievements of our members with the following awards:

Australian Law Librarians' Association Certificate of Appreciation

The following ALLA members have been awarded Certificates of Appreciation for their contribution to ALLA at a state or national level:

Fiona Archibald (WA) – is a valuable longstanding member of the ALLA (WA) Committee, blog coordinator.

Lucy Brown (SA) – Joint Convener of the ALLA (SA) Government Gazette Digitisation Project; ALLA (SA) committee member and Case2014 Conference Committee Member.

Helen Cluff (NSW) – for her contribution over the past two years in encouraging learning and discussion of eLearning within ALLA NSW.

Michael Coats (VIC) – has given long term service to ALLA(VIC) as president and has remained an active committee member. He is an invaluable font of legal knowledge and also the go-to person when matters involving the Associations history arise.

Joelie Cook (SA) – Convener of ALLA (SA) Advocacy Committee who has a longstanding commitment to advocacy; ALLA (SA) committee member and Case2014 Conference Committee Member.

Luise Crisafulli (WA) – WA committee member for CPD and “kind of awesome”.

Janelle Dogan (NSW) – Janelle has been a long term member of the ALLA (NSW) committee and has undertaken a number of roles, including secretary and legal officer. She is the current NSW treasurer and a great asset to the division.

Rebecca Dunbar - for continuing to find new venues and organise the monthly ALLA (Vic) social group meet ups, as well as organising, writing and running the ALLA (Vic) start of year trivia night.

Helen Edney (NT) – Developed library services for prisoners in the Alice Springs Prison.

Mawghan Elverd (WA) – goes above and beyond her role as WA President, thinks of other people's issues and has built a supportive community.

Paula Everett (SA) - Case2014 Conference Committee Member.

David Furler (VIC) - For all the work that he has put in getting the ALLA website up and running; ALLA (VIC) committee member, ALLA board director.

Louise Langridge (SA) - Joint Convener of the ALLA (SA) Government Gazette Digitisation Project; ALLA (SA) committee member and Case2014 Conference Committee Member.

Lisa Lester (WA) - Member of CASE 2014 Conference Committee, ALLA Board Director and national treasurer.

Georgia Livissianos (SA) – Member of the CASE 2014 Committee.

Kirsty McPhee (WA) – Valued contribution at national and divisional levels; for mentorship and help to the profession.

Jenny Paglia (SA) – Researcher and Convener of the “Project to Lobby for Online Authorisation of South Australian legislation”.

Hermin Punitham (SA) - CASE 2014 Conference Committee member.

Vicki Richardson (SA) – Convener of the Case 2014 Conference.

Heidi Savilla (SA) – CASE 2014 Conference Committee member.

Soula Stylianou - is a long term ALLA (Vic) committee member. She has been in the role of treasure for 4 years, is an integral part of the Victorian committee and is a great asset to the whole organisation.

Kirsty Wilson (VIC) - for her considerable contribution to bring ALLA into the social media world.

Cathy Witt (SA) - CASE 2014 Conference Committee member.

Sue Yap (NSW) – for her assistance with NSW’s CPD program.

Gem of the Year Award 2014

Sue Ann Yap

Stakeholder Relations

JADE, BarNetwork Pty Ltd

Testimonials:

Sue is the most passionate, dedicated, transparent, and approachable rep I have ever worked with. I have had the pleasure of working with her across three different vendors and applaud her willingness to fight for a better deal on behalf of her customers. She always listens to our individual needs and truly understands the challenges that face law librarians (especially the budgetary ones!). On top of that, Sue regularly helps at different industry events by providing a venue, speaker, catering or other support.

Sue is proactive and willing to share her knowledge, she seeks librarians’ views on publications, services and technology.

She has a friendly and helpful manner, is professional and ethical and in her dealings with librarians and subscription management, is highly intelligent and very colourful in her style and dress. Sue is an asset to any employer and an absolute joy to engage with.

She consistently goes beyond her job description.

Sue has played a mentoring role for many law librarians.

Sue is the lady who got the CLLRs online gratis!!

Life Membership

James Butler (VIC)

Rosemary Nicholson (ACT)**Legal Information Centre of the Year 2014
Law Courts Library**

Testimonial:

This team is responsible for providing support to Judges of all the courts in New South Wales. The feedback from judges in all courts has been exceptional this and indeed, every year.

The Law Courts Library team is made up of dedicated and expert law librarians who are passionate about legal research and providing a service to their clients. Legal research is often done under very short timeframes; often the answer is needed whilst the judge and court are waiting. The need for timely and accurate information is vital and the library team produce results consistently.

Each year Judges employ Tipstaffs who are new law graduates. They need practical training in order to hit the ground running. The team of client services librarians at the Law Courts Library provide this training every year. When these staff leave the courts they are adept in all aspects of legal research. Ex-staff constantly give the team feedback on how valuable the training and the support has been and how this has helped them to further their future careers.

As court budgets have been tightened across all areas including the library, the court librarians have consistently shown their professionalism and continue to provide an outstanding service. A client recently quoted "you may not have quantity, but you certainly have quality".

Members of the team are also members of ALLA NSW and have often held executive positions, highlighting their commitment to the profession of law librarianship as well as to the courts.

Law Librarian of the Year 2014**Lisa Paul**

Testimonial:

Lisa is a fantastic mentor to many in the profession. She is enthusiastic, knowledgeable and always available to provide guidance and assistance to other members of the research team. Lisa is also a passionate legal research trainer providing in-house training to staff as well as planning and presenting external training to students. Her dedication to training is also evident in her participation in the 2014 QUT Legal research Course.

Lisa has been heavily involved in ALLA, the law library profession and the education of future members of both the legal industry and the law librarians.