

<b>ANNUAL GENERAL MEETING MINUTES</b>		<b>Date: 15.10.2020</b>
Webinar		<b>Time: 1.00pm EST</b>
<b>Facilitators:</b>	Kate Freedman	<b>Note taker:</b> Karen Rowe-Nurse
<b>Attendees:</b>	John Botherway, Michelle Bendall, David Bratchford, Lucy Brown, Amy Chan, Helen Cluff, Eleni Christofi, Joeline Cook, Amber Cowen, , Vima Devia, Lisa Dunn, Frieda Evans, Kate Freedman, Helen Gambly, Robin Gardner, Michael Gavan, Lisa Gowers, Katherine Graff, John Guerrato, Rosemary Hay, Shannon Hein, Claire Hew, Carole Hinchcliffe, Margaret Hutchinson, Emma Joneshart, Rachael Klesch, Caroline Knaggs, Krista Lapointe, Georgia Livissianos, Susan McArthur, Fiona McDowell, Phil Mullen, Josephine Murphy, Leonie Nagle, Anne Newtown, Tin Nguyen, Susan Oag, Damaris Olea, Rosemary Patching, Jorg Probst, Trung Quach, Larissa Reid, Karen Rowe-Nurse, Belinda Schembi, Anastasia Stepanovic, Amanda Surrey, Kay Tucker, Michael Unwin, William Webb, Cathy Witt, SueAnn Yap, Monika Zygumtowicz, Quorum achieved	
<b>Apologies:</b>	, Helen Gambley,	
<b>Proxies:</b>	None	

Items	Topic	Initiator
<b>1</b>	<b>President's Welcome</b>	<b>Kate Freedman</b>
	<ul style="list-style-type: none"> <li>Kate Freedman gave an Acknowledgement of Country</li> <li>Welcomed everyone to the meeting: this is a great organisation and it is a pleasure that so many could attend, even virtually.</li> </ul>	
<b>2</b>	<b>Approval of minutes from previous meeting</b>	<b>Kate Freedman</b>
	<ul style="list-style-type: none"> <li>Accepted Michael Gavan, Seconded Trung Quach</li> </ul>	
<b>3</b>	<b>President's Report</b>	<b>Kate Freedman</b>
	<p><b>Highlights:</b></p> <ul style="list-style-type: none"> <li>In December 2019, ALLA achieved its 50<sup>th</sup> anniversary. Celebrations were intended to culminate at the 2020 conference however, the COVID pandemic has meant that this was been postponed. Indeed, COVID has meant that much of our work has been virtually undertaken.</li> <li>There has been some financial impact – and the Board has responded to the need for better online communications by appointing a web coordinator who is paid an honorarium. This position will progress the website rebuild and email list and assist in ensuring that our online projects continue.</li> <li>The Board has offered free membership to those who are suffering financially. Our thanks to those who have continued their membership in these uncertain times.</li> <li><b>IALL Conference:</b> The IALL conference was held in Sydney in October. This was a successful and informative conference to attend. Our thanks to the team who worked so hard to create this event.</li> <li>The Board agreed to rename the IALL Journal Scholarship as the Petal Kinder IALL scholarship in recognition of her enormous contribution to both ALLA and the IALL.</li> <li><b>Canberra 2020 Conference</b> The ALLA conference was postponed to 22-24 September 2021. Please put this in your diaries.</li> <li><b>Continuing Professional Development:</b> The largest success for ALLA this year has been our CPD and this success is down to Carolyn Knaggs and the divisional coordinators who have done an outstanding job during difficult times. Many thanks to you all for this fantastic work. Please continue to send suggestions for</li> </ul>	

CPD to both Carolyn and the divisional coordinators for our CPD program. All suggestions are welcome.

- **Future of ALLA:**

The work to merge ALLA NSW into the ALLA entity has continued this year.

- **Vendor Relations:**

- Another area of work this year was the vendor advocacy undertaken by Monika on behalf of ALLA.

- ALLA also wished to thank our legal publishers and vendors who have allowed us to pivot this year during the pandemic by providing access to online information.

- **Australian Law Librarian:**

It should also be noted that the Journal has gone from strength to strength this year under the combined editorship of Robin Gardner and Fiona McDowell.

In conclusion:

- This is an opportunity to thank the Board members for their time and contribution to keeping the Association working.
- A big thank you to the ALLA community for your cooperation, assistance and generosity over the past 12 months. We have all worked together.
- As outgoing president, I would also like to thank the current board, Tin Phan Nguyen, Robin Gardner, Fiona McDowell and Richard Vankonigsveld for their contributions to an active and engaged ALLA this year.

4

#### Financial Reports

Philip Mullen

- Thanks to Kirsty McPhee and Phil Mullen who have transformed the banking processes for ALLA including online banking.
- The accounts for the ALL have all been brought under the ALLA umbrella.
- Our 2019/202 financials have recorded a deficit of \$10,000 this year as a result of postponing the 2020 conference.
- Treasurers report has been placed on the ALLA website. The 2019/2020 current financial position is \$353,222.
- The focus of the treasurer's role over the past two years has been to ensure that the Association is sustainable financially. The focus will continue to be on the viability of the Association.
- The goal of the Board has been to regulate the costs of managing the profession with the appointment of a membership coordinator (paid an honorarium) and the position of ALLA bookkeeper (again paid an honorarium) which has capped costs to under our annual income. This has led to a dramatic decrease in accounting fees over the past 3 years and the aim of these strategies is to create more opportunities for ALLA members.

5

#### Journal Report

Robin Gardner

- Two reports are available on the ALLA website: general and financial. They are available for members to read.
- The Ted Glasson Prize will be reintroduced with a value of \$500. It is intended to be an incentive to encourage well researched and well written contributions to the journal. This will be announced in Issue 1 in2020. It is also an acknowledgement of the work that is required to write a good quality article.]
- The journal is in a good position financially and this will allow benefits to be put back into the journal including open online access. The situation with COVID 19 has made this an imperative.

<b>6</b>	<b>Membership Report</b>	<b>Richard Vankoningsveld</b>
	<ul style="list-style-type: none"> <li>• Complete report available on the ALLA website.</li> <li>• Currently there are 405 members</li> <li>• Self-service credit payments are available for payment</li> <li>• The membership form has gone online.</li> </ul>	
<b>7</b>	<b>Election of Directors</b>	<b>Kate Freedman</b>
	<p>President 2020/21: Emma Joneshart  Vice President: Vacant  Past President: Kate Freedman  Secretary: Karen Rowe-Nurse  Treasurer: Phil Mullen  Director: Caroline Knaggs  Director: Monika Zygmuntowicz  Director: Michael Gavan  Director: Krista Lapointe</p> <ul style="list-style-type: none"> <li>• As per clause 17.1(d) of the ALLA Constitution, there were no other candidates and the above directors are deemed to be elected.</li> <li>• As per clause 16.2(c) and 16.2(d) of the ALLA Constitution, Emma Joneshart automatically assumes the role of President and Kate Freedman automatically assumes the role of Past President.</li> <li>• These appointments, apart from the President's role (a three- year term) are for a period of two years.</li> </ul>	
<b>8</b>	<b>General Business and Questions</b>	<b>Kate Freedman</b>
	<ul style="list-style-type: none"> <li>• I wish to acknowledge the loss of Fiona Gallagher and Carolyn Kearney this year. Our Sympathies to their family and friends.</li> </ul> <p><b>AWARDS:</b>  <b>Law Librarian of the Year:</b> <i>Rosemary Patching</i>  <i>An honourable mention to the ALLA elist which has kept the profession in touch and able to source materials.</i></p> <p><b>Gem of the Year:</b> <i>Shannon Hein, HeinOnline</i></p> <p><b>Legal Service of the Year:</b> <i>Queensland Supreme Court Library</i></p> <p><b>ALLA Life Member:</b> <i>Frieda Evans</i></p> <ul style="list-style-type: none"> <li>• No questions were received.</li> <li>• Emma Joneshart was introduced as incoming President.</li> </ul> <p>Meeting closed at 1.45pm</p>	

**Dated:**

**Signature of ALLA Ltd President (outgoing)**

**Name of ALLA Ltd President (outgoing)**

Kate Freedman

**Signature of ALLA Ltd President (incoming)**

**Name of ALLA Ltd President (incoming)**

Emma Joneshart